Tony Amastas, Clerk United States District Court Donohue Federal Building and Courthouse 595 Main Street Worcester, Massachusetts 01608

> Re: Stern v. University of Massachusetts et als. Civil Action Number 04~30176

Dear Mr. Anastas,

Please be advised that the United States Department of Education's Office of Civil Rights has returned a telephone call to the plaintiff in the above referenced action. This telephone call was received on September 27, 2004 at approximately 1:30 in the afternoon. The Office of Civil Rights indicated that they will be assigning an investigator in the above referenced action.

Please mark this letter as Exhibit "16" in the above referenced action.

Pursuant to Federal Rules of Civil Procedure 28 (j) the reason for this submission is to inform the court that other proceedings will be conducted in regard to the above referenced civil action.

Thank you.

Sincerely,

Scott Stern

Pro-Se Plaintiff 400 West Main Street

North Adams, Massachusetts 01247

Cc: Geoffrey McCullough

Massachusetts Board of Higher Education

"Mr Getachew"

Tony Anastas, Clerk United States District Court Donohue Federal Building and Courthouse 595 Main Street Worcester, Massachusetts 01608

> Re: Stern v. University of Massachusetts ot als. Civil Action NO. 04-30176

Dear Mr. Anastas,

Enclosed for filing in the above referenced civil action, please find document dated September 15, 2004, herein referred to as Exhibit "1A". This document is a work product of Mr. James J. Borowski in regard to plaintiff's status and inability to register at the University of Massachusetts at Amherst.

Please mark this Exhibit as "1" in the above referenced civil action.

As per the permission of the court, I am submitting this to the court through facsimile transmission.

Pursuant to Federal Rules of Civil Procedure 28 (j) the reason for this submission is to clarify the position of the Massachusetts Rehabilitation Commission in the above referenced civil action regarding the plaintiff. Plaintiff submits this letter in order to have this court issue an immediate Temporary Restraining Order against the defendants.

Thank you.

Sincerely,

Scott Stern Pro-Se Plaintiff

400 West Main Street

North Adams, Massachusetts 01247

Cc: Geoffrey B. McCullough (with enclosure) Massachusetts Board of Higher Education "Mr. Getachew"



The Commonwealth of Mussachusetts Executive Office of Health and Human Services Massachusetts Rehabilitation Commission

Filed 09/27/2004 Page 3 of 20

85 Main Street/Room 426 North Adams, MA 01247 Telephone (413) 663-5391 (Voice/TTY) Fax (413) 664-7963

W. MITT ROMNEY GOVERNOR ROBERT P. PRESTON SECRETARY ELMER C. BARTELS COMMISSIONER

September 15, 2004

University of Massachusetts 215 Whitmore Building Amherst, MA 01003

To Whom It May Concern:

I am writing this letter at the request of my client Scott Stern.

Mr. Stern has been put on "Registration Hold" at University of Massachusetts, Amherst as a result of an outstanding Student Health Insurance bill of \$705.00 which he has accrued for the Fall, 2003 semester.

Since Mr. Stern is on "Registration Hold" there is no basis for the Massachusetts Rehabilitation Commission fiscal participation until this matter is cleared up between Mr. Stern and the officials at University of Massachusetts.

Unit Supervisor

Tony Anastas, Clerk United States District Court Donohue Federal Building and Courthouse 595 Main Street Worcester, Massachusetts 01608

Re: Stern v. University of Massachusetts et als. Civil Action No. 04-30176

Dear Mr. Anastas.

Enclosed for filing in the above referenced civil action, please find three documents. The first is document dated January 26, 2004, from the Student Legal Services Office, herein referred to as Exhibit "17A", the second document is dated January 6, 2004, herein referred to as Exhibit "17B", the third document is the cover sheet indicating that a fax transmittal was sent to Bernette Melby of the University of Massachusetts Health Services, herein referred to as Exhibit "17C".

The letters indicate the attempt to clarify the Student Health Insurance or QSHIP program in regard to the plaintiff in the above referenced civil action.

The letters also indicate that Bernette Melby, Director of Health Services did not reply to the inquiries of this individual, Suman Rastogi over a three week period of time.

please mark these Exhibits as "17A", "17B" and "17C" respectively.

As per the permission of the court, I am submitting this to the court through facsimile transmission.

Pursuant to the Federal Rules of Civil Procedure 28 (j) the reason for this submission is to clarify the action pending, the actions of the defendants, and to seek an immediate Temporary Restraining Order against the defendants.

Thank you.

Sincerely,

Scott Stern

Pro-Se Plaintiff 400 West Main Street

North Adams, Massachusetts 01247

Cc: Geoffrey B. McCullough(with enclosure)

Student Legal Services Office

University of Massachusetts
922 Campus Center, 1 Campus Center Way
Amherst, MA 01003-9243

Charles J. DiMare Director (413) 545-1995 FAX: (413) 545-2373 Michele I., Leaf Senior Staff Attorney Lisa G, Kent Staff Attorney

January 26,2004

Bernette A. Melby Director University Health Services University of Massachusetts Amherst, MA 01003

Dear Ms. Melby,

I have sent you letter dt.01/06/2004 regarding Q-Ship for part-time students taking less than 9 credits. I have not received your response. It is urgent as Spring Semester has started and students want to know the legal view in this regard.

I will appreciate if your office can send information about Q-Ship for part-time students taking less than 9 credits.

Sincerely

Aman Rustocy Suman Rastogi Law Clerk

Encl: Copy of the letter dt 01/06/2004

Omox &

January 6,2004

Bernette A. Melby Director University Health Services University of Massachusetts Amherst, MA 01003

Dear Ms. Melby,

Some undergraduate students, who are taking 6 or more credits but less than 9 credits, have approached our office as UMass has asked them to participate in Q-SHIP program. The students feel that they are not required to do so under the law because they are enrolled for less than 9 credits. I have done some research and found that M.GL.c.15A s.18 and 114.6 CMR 3.00 define a part-time student to be a student who is participating in at least seventy-five percent of the full-time curriculum (i.e.9 credits) I could not find any legal provision, which requires the students taking less than 9 credits to participate in Q-SHIP program.

It would be appreciated if your office could send me a copy of the legal provisions under which the UMass is asking the students enrolled in less than 9 credits to participate in Q-SIHP program. Thank you for your assistance.

Sincerely

Silman Rayfrey

Suman Rastogi Law Clerk

Student Legal Services Office

Encl. 1, M.GL.c.15A s.18

2. 114.6CMR3.00

Short "

FAX TRANSMITTAL

University Health Service University of Massachuset 150 Infirmary Way Amherst, MA 01003-4310 413-577-5000	ts New Student Imm. 413-577-3252 [] Mental Health 413-545-9602 []
DATE: 1/27/04	
ATTENTION: Chock	Di Mare
FAX NUMBER: 5-8	373
FROM: Service	meilby
re: Insurance	<u>U</u>
NUMBER OF PAGES (INCLUDING	COVER SHEET):
AND ARE INTENDED FOR USE BY THE SHEET <u>ONLY</u> . IF YOU ARE <u>NOT</u> THE I THAT ANY DISCLOSURE, COPYING, DITHE RELIANCE ON THE CONTENTS OF ALL PERSONS ARE ADVISED THAT TAND STATE LAW.	HIS TRANSMISSION ARE STRICTLY CONFIDENTIAL HE INDIVIDUAL(S) NAMED ON THE TRANSMISSION NTENDED RECIEPIENT, YOU ARE HEREBY NOTIFIED ISTRIBUTION, OR THE TAKING OF ANY ACTION IN IF THIS FACSIMILE IS STRICTLY PROHIBITED AND HEY MAY BE PROSECUTED UNDER FEDERAL LAW
IN THIS REGARD, IF YOU HAVE RECEI BY TELEPHONE IMMEDIATELY SO TO DOCUMENT(S).	EVED THIS FACSIMILE IN ERROR, PLEASE NOTIFY US HAT WE CAN ARRANGE FOR THE RETURN OF THE
PLEASE CALL (PERSON FAXING	MATERIAL):
AT (PHONE #):	TO ACKNOWLEDGE RECEIPT
NOTES:	

Sint,

4136622511 Filed 09/27/2004 age o

Mail .: Sent: Attn;Susan Mullen

Page 1 of 1

P.04

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Date: Tue, 13 Jan 2004 13:42:49 -0500

To: Student Lith. Lelp @ State ma . US

Subject: Attn;Susan Mullen

Dear Ms.Mullen,

Some undergraduate students, who are taking 6 or more credits but less than 9 credits, have approached our office as UMass has asked them to participate in Q-SHIP program. The students feel that they are not required to so because they are enrolled for less than 9 credits. I have done some research and found that M.GL.c.15A s.18 and 114.6 CMR 3.00 define a part-time student to be a student who is participating in at least seventy-five percent of the full-time curriculum (i.e.9 credits) I could not find any legal participate in Q-SHIP program.

Please let us know whether Umass is righly/wrongly asking the students to participate in Q-SHIP program? It would be appreciated if you could send me a copy of the legal provisions under which the UMass is asking the students enrolled in less than 9 credits to participate in Q-SHIP program. Thank you for

Sincerely

Suman Rastogi Law Clerk Student Legal Services Office 922 Campus Center University of Massachusetts, Amherst, MA01003 Fax:413-545-2373

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https://mail-www4.oit.umass.cdu/horde/imp/message.php?index=674

Student Legal Services Office

University of Massachusetts
922 Campus Center, 1 Campus Center Way
Amherst, MA 01003-9243

Charles J. DiMare Director (413) 545-1995 FAX: (413) 545-2373 Michele L. Leaf Senior Staff Attorney Lisa G. Kent Staff Attorney

January 15, 2004

Division of Health Care Finance & Policy Two Boylston Street Boston, MA 02116-4704

Re: Q-Ship for part-time students taking less than 9 credits

Dear Sir/Madam,

Some undergraduate students, who are taking 6 or more credits but less than 9 credits, have approached our office as UMass has asked them to participate in Q-SHIP program. The students feel that they are not required to do so because they are enrolled for less than 9 credits.

I have done some research and found that M.GL.c.15A s.18 and 114.6 CMR 3.00 define a part-time student to be a student who is participating in at least seventy-five percent of the full-time curriculum (i.e.9 credits) I could not find any legal provision, which requires the students taking less than 9 credits to participate in Q-SHIP program. I have also inquired from Bursar Office and UHS of UMASS about this but they do not know and ask me to contact your office.

Please let us know whether UMass is rightly/wrongly asking the students to participate in Q-SHIP program? It would be appreciated if you could send me a copy of the legal provisions under which the UMass is asking the students enrolled in less than 9 credits to participate in Q-SHIP program. Thank you for your assistance.

Sincerely

Suman kastogj Suman Rastogi Law Clerk

While !

Serving the Students at the University of Massachusetts Amherst Supported through Student Activities Pees

Student Logal Services Office

University of Massachusetts
922 Campus Center, 1 Campus Center Way
Amherst, MA 01003-9243

Charles J. DiMare Director (413) 545-1995 FAX: (413) 545-2373 Michele L. Leaf Senior Staff Attorney Lisa G. Kent Staff Attorney

January 26,2004

Division of Health Care Finance & Policy 2, Boylston Street Boston, MA 02116-4704

Re: Q-Ship for part-time students taking less than 9 credits

Dear Sir /Madam

I have sent you letter dt.01/15/2004 regarding Q-Ship for part-time students taking less than 9 credits. I have not received your response. It is urgent as Spring Semester has started and students want to know the legal view in this regard.

I will appreciate if your office can send information about Q-Ship for part-time students taking less than 9 credits.

Sincerely

Suman Rastogi Suman Rastogi Law Clerk

Encl: Copy of letter dt.01/15/04



Tony Anastas, Clerk United States District Court Donohue Federal Building and Courthouse 595 Main Street Wordester, Massachusetts 01608

> Re: Stern v. University of Massachusetts et als. Civil Action NO. 04-30176

Dear Mr. Anastas,

Enclosed for filing in the above referenced civil action, please find three documents. The first is dated January 26, 2004, herein referred to as "15A", the second is dated January 15, 2004, herein referred to as "15B", the third is dated January 13, 2004, herein referred to as "15C". Please mark these three documents as Exhibits "15A", "15B" and "15C" respectively for the above referenced action.

Each letter was the work product of a Suman Rastogi, of the Student Legal Services Office, in regard to the objection of the mandating student health insurance by this plaintiff.

The lack of cooperation, the direct remarks in violation of Statutory Provisions, led plaintiff to seck this action on behalf of himself and the class members.

This same individual, Suman Rastogi, a Law Clerk, telephoned a "Mr. Getachew" at the Division of Health Care Finance and Policy.

The letters clearly demonstrate that the Division of Health Care Finance and Policy were avoiding the discussion of the issue and it would appear, on its face value, that they may have been conspiring to defraud the students of the class members.

As per the permission of the court, I am submitting this to the court through facsimile transmission.

Thank you. Sincerely

Scott Stern

Pro-Se Plaintiff

400 West Main Street

North Adams, Massachusetts 01247

Cc: Geoffrey B. McCullough (with enclosure) Massachusetts Board of Higher Education "Mr Getachew"

Charging students enrolling in 5, 6, 7 and 8 credits is in violation of Chapter 15A §18; Code of Massachusetts Regulations 114.6 CMR 3.00; and the Catalog of Health Care Programs for Uninsured and Underinsured Individuals, third Edition, May 2004, Massachusetts Division of Health Care Finance and Policy, Executive Office of Health and Human Services, His Excellency Mitt Romney, Governor, Ronald Preston, Secretary, Commonwealth of Massachusetts
The website below is that catalog, an official website of the Massachusetts State Government.

http://www.mass.gov/dhcfp/pages/pdf/access.pdf

Please go to page 103, under "Eligibility", of this Massachusetts Executive Document and one will see the Legislative Intent of Chapter 15A § 18.

Most respectfully submitted,

Scott Stern

Pro-Se Plaintiff

400 West Main Street

North Adams, Massachusetts 01247

sls@student.umass.edu

Khibit SS

To the honorable Judge Saylor,

The question of Legislative intent relative to Massachusetts General Chapter 15A §18 can be located at the following web address. This web address is Massachusetts Government, the Division of Health Care Finance and Policy, Executive Office of Health and Human Services.

Chapter 15A §18 relative to QSHIP was, and is, specific. Part-time students taking 75% or more are required to enroll in QSHIP. The fact is, if the University of Massachusetts Health Services, and the University of Massachusetts Board of Trustees received this same document, and acted as they did, then they knowingly violated the class members their rights. The law, in both the Green Volume M.G.L.A. and the Code of Massachusetts Regulations is specific by stating "at least 75%", which does not imply "less than 75% but rather, a minimum standard to be met. No where does there need to be a reference to the individual institutions because the 75% is a relative number "dependent on what the campus considers full-time enrollment". At the University of Massachusetts, full-time enrollment is 12, and 75% or more of 12 would be 9, 10 and 11.

Edilol SA

Tony Anastas, Clerk United States District Court Donohue Federal Building and Courthouse 595 Main Street Worcester, Massachusetts 01608

> Re: Stern v. University of Massachusetts et als. Civil Action NO. 04-30176

Dear Mr. Anastas,

Enclosed for filing in the above referenced civil action, please find two documents. The first documents has the date of September 17, 2004 on it, please mark this one as Exhibit "SA". The letter is directed to the honorable Judge Saylor.

This document, written in a larger font, explains where one can find the legislative intent of Massachusetts General Law Chapter 15A Section 18. The website contained on page two, Exhibit "5B" is a direct link to the Division of Health Care Finance and Folicy website.

This letter further clarifies and explains what the minimum threshold for mandating a student to participate in the Qualifying Student Health Insurance Program.

Please mark the first page as Exhibit "5A". Please mark the second page as Exhibit "5B".

As per the permission of the court, I am submitting this to the court through facsimile transmission.

Thank you.

Sinterely,

Scott Stern

Pro-Se Plaintiff

400 West Main Street

North Adams, Massachusetts 01247

Cc: Geoffrey B. McCullough (with enclosure) Massachusetts Board of Trustees

"Mr Gotachew"

Filed 09/21/2004 Page 15 of 20

12-FEB-2004

Amherst Statement of Account Telephone number Bursar's Office: (413)545-2368

Account Balance as of Minimum Payment Due to Avoid a Penalty:

12-FEB-2004

1211.00

Payment Due Date:

08-MAR-2004

tudent ID 15367709

Stern, Scott L

Account Summary Account Summary 2799.00

Prior Statement Amount Payments and Financial Ald Charges and Adjustments **Current Amount Due**

Current Amount Due without waivable fees

1211.00 1211.00

-2283.00

695 00

ITEM DESCRIPTION	TERM/	POSTING	ITEM	
Payments and Financial Aid:	SESSION	DATE	AMOUNT	
Mass Rehab Scholarship fall CE Payment	Fall 2003 Sprng 2004	09-FEB-2004	-2094.00 -189.00	
Total Payments and Financial Aid				-2283
Charges and Adjustments:				
Child Care	Sprng 2004	08-DEC-2003	1.00	
Child Care	Sprng 2004	05-FEB-2004	-1.00	
Curriculum Fee Ugrad In-State	Sprng 2004	08-DEC-2003	1740.50	
Curriculum Fee Ugrad In-State	Sprng 2004	05-FEB-2004	-1740.50	-
Mandatory Health Fee Ugrad	Sprng 2004	08-DEC-2003	266.00	
Mandatory Health Fee Ugrad	5prng 2004	05-FEB-2004	-266.00	
Mass PIRG	Sprng 2004	08-DEC-2003	7.00	
Mass PIRG	Sprng 2004	05-FEB-2004	-7.00	
Service Fee Ugrad	Sprng 2004	08-DEC-2003	559.50	
Service Fee Ugrad	Sprng 2004	05-FEB-2004	-559.50	
Student Activities Fee Ugrad	Sprng 2004	08-DEC-2003	28.00	
Student Activities Fee Ugrad	Sprng 2004	05-FEB-2004	-28.00	
Student Health Insurance Plan	Sprng 2004	08-DEC-2003	705.00	
Student Health Insurance Plan	Sprng 2004	05-FEB-2004	-705.00	
CE Registration Fee	Sprng 2004	05-FEB-2004	35.00	
Online Course	Sprng 2004	05-FEB-2004	660.00	

If you are an active student this somester, please pay by due date to avoid a registration hold. If you are withdrawn, failure to pay will result in additional collection activity.

Detach and Return with Permana

Student ID 15367709

Picase remember to: -Make check payable to UNIVERSITY OF MASSACHUSETTS -include your Student ID on the check.

<u> Արտվակին հենակի</u>ն Stern, Scott L 400 West Main St. North Adams, MA 01247

-Allow 7 days for malling to ensure proper credit.

Current Amount Payment Due

1211.00 08-MAR-2004

Amount Paid:

Mail payment to:

Bursar's Office 215 Whitmore Administration Bldg 181 President's Drive Amherst, MA 010039313

Tony Anastas, Clerk United States District Court Donohue Federal Building and Courthouse 595 Main Street Worcester, Massachusetts 01608

Re: Stern v. University of Massachusetts et als. Civil Action NO. 04-30176

Dear Mr. Anastas,

Enclosed for filing in the above referenced civil action, please find one document. This document is an actual Statement of Activity for the plaintiff in the above referenced action. This Statement of Activity is dated February 12, 2004. This statement shows the court several things. First, that the plaintiff received funding from the Massachusetts Rehabilitation Commission. Secondly, that the charge for the Student Health Insurance is referred to as a "plan" and the dollar amount plaintiff is referring to in the above referenced action.

Please note, the bill shows a charge in December of 2003 confirming that the defendant Bernette Melby, Director of Health Services, refused to waive this fee, and began a process of harassment against this individual during the final weeks of the fall 2003 semester.

Plaintiff herein requests that this document be marked as Exhibit "9". This document is generated by the Bursar's Office from the University. It should be noted that the dollar amount due is taking into consideration a pre-payment of \$189.00 for a continuing education course. The bill amount reflects the charge for the Student Health Insurance amount of \$705.00 dollars and the balance for the Continuing Education Course for Spring 2004.

The reason for this submission is to allow the court to better understand the Policies at the University of Massachusetts at Amherst and their conduct accordingly in the above referenced action.

Pursuant to Federal Rules of Civil Procedure 28 (j) the reason for this submission is to clarify the action pending and to seek an immediate Temporary Restraining Order against the defendants.

Thank you.

Sincerely

Scott Stern

Pro-Se Plaintiff 400 West Main Street

North Adams, Massachusetts 01247

Cc: Geoffrey B. McCullough (with enclosure)

Access to Health Care in Massachusetts

Student Health Insurance

Massachusetts requires all full-time and part-time students enrolled in an institution of higher learning in Massachusetts to participate in a qualifying student health insurance program or in a health benefit plan of comparable coverage. A part-time student is defined as a student participating in at least 75% of the full-time curriculum. This law is intended to promote student access to quality health insurance and to reduce utilization of the Uncompensated Care Pool by students. Institutions of higher learning automatically bill full-time and part-time students for individual membership in the health insurance plan sponsored by the school. Students must purchase the school-sponsored health plan or provide proof of comparable coverage in an alternate health plan in order to enroll in the university or college of their choice. Students who have a health plan with comparable coverage (for example, through their parents or spouse) can request a waiver from participating in the school-sponsored health plan. The burden of proof that the alternate insurance is adequate falls on the student who is signing the waiver.

Students and parents should be aware that not all students with alternate coverage get the services they need at the

time and place that they need them. For example, many students have health insurance through their parents. If the parents' plan is something other than an indemnity plan, the student faces the possibility of being denied services if the parents' managed care plan does not have a network of providers in the vicinity of the school.

Eligibility

Full-time and part-time students (75% time or more) enrolled in Massachusetts institutions of higher learning are required to participate. Other students may purchase plans, and family plans are also available.

Benefits/Covered Services

Student health insurance programs must contain the following minimum benefits and benefit levels:

- Inpatient hospitalization (excluding surgery) covers 80% of actual expenses up to \$25,000. This includes:
 - room and board
 - hospital services
 - physician fees
- Outpatient services (excluding surgery) for services provided at a physician's office, covers 80% of actual expenses up to \$1,500 per illness/accident. Includes expenses incurred in:
 - a physician's office
- hospital outpatient department or emergency room
- radiological facility

- Surgical coverage covers 80% of actual expenses for surgery performed in an inpatient or outpatient setting up to \$5,000 per illness/accident
- High cost procedures (those costing over \$200 such as C.A.T. scans, MRI, laser (reatment) at 80% up to \$2,000 for each illness/accident
- Ambulance coverage up to \$125 per illness/
- Treatment for mental health and substance abuse conditions
- Maternity benefits

Out-of-network services may be associated with an additional copayment or charge which varies according to plan.

How to Apply

Students are automatically enrolled in their school's plan unless they have submitted a waiver request. For general information about the student health insurance program contact: Division of Health Care Finance and Policy 2 Boylston Street

Boston, MA 02116 800 888-2250 or 617-988-3100 Email: qship.help@state.ma.us www.mass.gov/dhcip *

* The Commonwealth of Massachusetts has initiated a web-portalization project. Web site addresses for state agencies are subject to change. If you incounter an obsolete web address, please use www.mass.gov to access information.



A ccess to Health Care in Massachusetts

A Catalog of Health Care Programs for Uninsured and Underinsured Individuals Third Edition

May 2004

Massachuseurs Division of Health Care Finance and Policy Executive Office of Health and Human Services



NECT LEARNING GOVERNOR COMMITTEE OF MASSICH DUTTE

Executive Office of Health and Philosoft Secretary



Tony Anastas, Clerk United States District Court Donohue Federal Building and Courthouse 595 Main Street Worcester, Massachusetts 01608

> Re: Stern v. University of Massachusetts et als. Civil Action No. 04-30176

Dear Mr. Anastas,

Enclosed for filing in the above referenced civil action, please find two pages, the first is listed as Exhibit 4A in the lower right hand corner, Access to Health Care in Massachusetts, A Catalog of Health Care Programs for Uninsured and Underinsured Individuals, third edition, May 2004.

The second is a page from this guide, page 103, listed herein as Exhibit 4B in the lower right hand corner, the title of this page is Student Health Insurance. Please note the particular paragraph, middle of the page, entitled "Elgibility".

As per the permission of this court I am submitting this to the court through facsimile transmission.

Thank you.

Sincerely,

Scott Stern Pro-Se Plaintiff 400 West Main Street

North Adams, Massachusetts 01247

Cc: Geoffrey B. McCullough (with enclosure) Massachusetts Board of Higher Education "Mr. Getachew"



University of Massachuseits Amherst

227 Whitmore Administration Building 181 Presidents Drive Amherst, MA 01003-9313 Office of the Dean of Students

voice: 413.545.2684 fax: 413.545.9704

August 29, 2004

Scott Stern 400 West Main Street North Adams, MA01247

Dear Mr. Stern:

As I told you in our most recent telephone conversation, I did as you had requested me to do. I spoke to Ms. Bernie Melby, Director of University Health Services. You were requesting that he "registration hold" on your record be lifted while you are appealing the fact that you were billed for basic health coverage in the I'all 2003 semester.

Ms. Melby informed me that she would not remove the hold. She suggested that you pay the outstanding amount of \$705 and that if your appeal was approved they would gladly reimburse your funds.

Sincerely,

Gladys Rodriguez

Associate Dean of Students

Cc: Bernie Melby